

FEDERAL MINISTRY OF EDUCATION

FEDERAL SECRETARIAT COMPLEX, PHASE III, AHMADU BELLO WAY, ABUJA.

FEDERAL GOVERNMENT GIRLS' COLLEGE, BAJOGA, GOMBE

INVITATION TO TENDER FOR 2018 APPROPRIATED PROJECTS FEDERAL GOVERNMENT GIRLS' COLLEGE, BAJOGA, GOMBE

(1) INTRODUCTION

Federal Government of Nigeria has allocated Funds to Federal Government Girls' College, Bajoga, in the 2018 appropriation for the formulation of policies and execution of programmed and projects toward achieving the mandate of the School. Accordingly, Federal Government Girls' College, Bajoga wishes to invite experienced and competent contractors/ suppliers to submit Tender for the execution of the following projects:

CATEGORY A (WORKS)

LOT NO	PROJECT TITLE/ DESCRIPTION	LOCATION
Lot w1	Rehabilitation of Classrooms	FGGC., Bajoga
Lot w2	Rehabilitation of Hostels	FGGC., Bajoga
Lot w3	Construction of 2block of 2 Bedroom Residential Quarters	FGGC., Bajoga

CATEGORY B (GOODS)

Lot No	Supply Title/ Description	Location
Lot G1	Purchase of Motor Vehicle	FGGC., Bajoga
Lot G2	Purchase of Generating Set	FGGC., Bajoga

(2) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the under listed requirements to be eligible:

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;

- (b) Evidence of Company Income Tax Clearance for the last (3) three years valid till 31st December, 2018 with minimum average turnover of N20, 000, 000.00;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate Issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Government Girls' College, Bajoga or Bureau of Public Procurement is a former or present Director , shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last (3) three years- 2015, 2016, 2017;
- (i) Evidence of Financial Capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/ Professional qualifications: COREN, QSRBN, ARCON, CORBON etc;
- (k) Verifiable documentary evidence of at least (3) three similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (m) All documents for submission must be transmitted with a Covering /Forwarding letter under the Company/ Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC) , Contact Address, Telephone Numbers (preferably GSM No), and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm;

(n) Only companies included in the National Automotive Designs and Development Council's approved list of local manufacturers of vehicles or their authorized representatives should bid for Lot G1.

(3) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Principal, Federal Government Girls' College, Bajoga, Gombe on evidence of payment of a non-refundable fee of N 10,000.00 per Lot, paid into the Federal Government Girls' College, Bajoga's Remita account in any commercial bank.

(4) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lots desired, two (2) hard copies each of the technical and financial bids with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid" Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to **The Principal, Federal Government Girls' College, Bajoga, Gombe** and clearly marked with the name of the project and the Lot number. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box located in the office of the Principal, Federal Government Girls' College, Bajoga, Gombe **not later than 12:00 noon on Wednesday, 3 October, 2018.**

(5) OPENING OF BID

The Technical bids will be opened immediately after the deadline for submission at **12:00 noon on Wednesday, 3 October, 2018** in the senior staff room of Federal Government Girls' College, Bajoga, Gombe in the presence of bidders or their representatives, while the Financial Bids will be kept unopened. Please, ensure that you sign the Bid Submission Register in the office of the Principal, Federal Government Girls' College, Bajoga, Gombe as Federal Government Girls' College, Bajoga, Gombe will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact Principal.

(6) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All costs will be borne by the bidders;

(e) All pre-qualified bidders will be contacted at a later date for Financial bid opening, while bids of unsuccessful bidders will be returned un-opened;

(f) The Federal Government Girls' College, Bajoga is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 29007.

SIGNED

PRINCIPAL

FEDERAL GOVERNMENT GIRLS COLLEGE, BAJOGA, GOMBE